

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, December 3, 2024

5:30 p.m.

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:34 p.m. on Tuesday, December 3, 2024, at the East Windsor Municipal Building.

#### **VERIFICATION:**

Municipal Clerk Allison Quigley certified that the meeting was noticed on January 28, 2024, in the Annual Meeting Notice. On November 27, 2024, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the Open Public Meeting Act have been satisfied.

**FLAG SALUTE:** Led by Council Member Anthony Katawick.

#### **ROLL CALL:**

Present were Council Members Denise Daniels, Anthony Katawick, Marc Lippman, David Russell, Johnnie Whittington, John Zoller and Mayor Janice S. Mironov. Also present were Township Manager Joy Tozzi and Municipal Clerk Allison Quigley.

#### **PRESENTATIONS & PROCLAMATIONS**

##### **ADMINISTER OATH OF OFFICE TO NEW POLICE OFFICER-Tristan Miranda**

Mayor Mironov administered the Oath of Office to Officer Tristan Miranda. Mayor Mironov noted that this is a good evening for East Windsor Township and the East Windsor Police Department. Mayor Mironov congratulated Officer Tristan and wished him a positive and satisfying career in East Windsor.

##### **Womanspace Communities of Light (December 2, 2024)**

Mayor Mironov and Council Members issued a proclamation designating December 2, 2024, as “Communities of Light”. Mayor Mironov along with Council Members, Womanspace Representatives, police officers and residents met at the municipal building on December 2, 2024, for a “Communities of Light” event to raise funds for Womanspace and focus public awareness on the important issue of domestic violence and support and services available to victims. Candles were lit around the perimeter and walkways of the Municipal Building.

**INTERVIEWS FOR BOARDS AND COMMISSIONS:**

Lindsey Filo was interviewed and expressed interest in the Environmental Commission as her first choice since she is passionate about sustainability and green infrastructure. Ms. Filo's second choice to volunteer would be the Planning Board.

**PUBLIC FORUM:**

No one spoke during the public forum.

**MINUTES:**

The minutes were rescheduled to the next regularly scheduled meeting.

**ORDINANCE – PUBLIC HEARING:**

**Ordinance 2024-11**

An Ordinance Amending and Supplementing Chapter VI, "Licensing," Section 6-8 "Hotels, Motels Boarding Houses and Rooming Houses" by Amending Subsection 6-8.1 "Definitions" and by Amending Subsection 6-8.7 "Duration Of Stay" of the Revised General Ordinances of the Township of East Windsor

**ORDINANCE NO. 2024-11  
TOWNSHIP OF EAST WINDSOR  
COUNTY OF MERCER**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VI,  
"LICENSING," SECTION 6-8 "HOTELS, MOTELS BOARDING  
HOUSES AND ROOMING HOUSES" BY AMENDING  
SUBSECTION 6-8.1 "DEFINITIONS" AND BY AMENDING  
SUBSECTION 6-8.7 "DURATION OF STAY" OF THE REVISED  
GENERAL ORDINANCES OF THE TOWNSHIP OF EAST WINDSOR**

**WHEREAS**, the Township Council finds and determines that it is necessary to limit the duration of stays at hotels, motels, boarding houses and rooming houses, in order to control vice, public disturbances, narcotics offenses, to protect the general public and to maintain public health, safety and good order in the Township; and

**WHEREAS**, pursuant to N.J.S.A. 40:52-1(d), the Township is authorized to make, amend, repeal and enforce ordinances to license and regulate hotels, motels, boarding houses and rooming houses; and

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the Township is authorized to enact such ordinances as deemed necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Township and its inhabitants;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey as follows:

**I**

1. Chapter VI, Section 6-8.1 *Definitions* of the Revised General Ordinances of the Township of East Windsor is amended to read as follows (new language is underlined and deleted language is indicated by ~~strikeout~~):

6-8.1 *Definitions*. As used in this section:

- a. *Boarding House* shall mean any private dwelling or dwelling unit where the owner, tenant or operator thereof is engaged in keeping one or more roomers or boarders who are not husband or wife, son or daughter, mother or father, or sister or brother of the owner, tenant or operator or the spouse of the owner, tenant or operator and is serving food to some or all of the lodgers, for part of a day or longer period, under expressed contract or rate of payment.
- b. *Contract Guest* shall mean any person who occupies or is entitled to occupy a unit in a hotel or motel by reason of a contract or voucher or by other payment method from a state, county or local agency or not-for-profit entity engaged in providing housing accommodations for the right to occupy a hotel or motel unit.
- c. *Guest* shall mean any person who occupies a unit in a hotel or motel, either as a temporary occupant or transient, other than a contract guest.
- d. *Hotel/Motel* shall mean any building, including but not limited to any related structure, accessory building, and land appurtenant thereto, and any part thereof, which contains ten or more units or sleeping facilities for twenty-five or more persons, and is kept, used, maintained, advertised as, or held out to be, a place where sleeping or dwelling accommodations are available to guests. No more than 20% of the units in a hotel or motel may be allocated to the use of contract guests.
- e. *Rooming House* shall mean a boarding house which is not engaged in serving food to lodgers.

2. Chapter VI, Section 6-8.7 *Duration of Stay* of the Revised General Ordinances of the Township of East Windsor is amended to read as follows:

6-8.7 *Duration of Stay*.

- a. With the exception of the owner and any staff, who are permitted to reside at the ~~premises~~ hotel or motel, and subject to subsection (b) below, no ~~person~~

guest or contract guest may occupy a hotel or motel unit for longer than ~~fourteen (14)~~ thirty (30) consecutive days, and such ~~person~~ guest or contract guest may not extend this time period by moving to another unit within the same ~~establishment~~ hotel or motel.

- b. A guest may extend his or her stay for up to thirty (30) additional days at a time, if such guest provides written proof to the management of the hotel or motel of current valid residency outside of East Windsor Township and that such guest is staying at the hotel or motel while performing a temporary function or service in East Windsor Township, such as employment on a construction project or other temporary work assignment, or while repairs or improvements are being made to the guest's primary residence, making it temporarily unavailable, where such timeframe remains limited and where the guest's vacancy of the hotel or motel will occur at the conclusion of such repairs or improvements or when the guest's primary residence becomes habitable.
- c. No room within a hotel, motel, boarding house or rooming house shall be offered for occupancy for less than one full day.

## **II REPEAL**

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

## **III SEVERABILITY**

If any section, subsection, clause or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this Ordinance.

## **IV EFFECTIVE DATE**

This Ordinance shall take effect 20 days after final passage and publication according to law.

Mayor Mironov stated the Ordinance was introduced at the November 12, 2024, meeting and the Public Hearing was set for tonight. Mayor Mironov declared the public hearing open on Ordinance 2024-11.

Valerie Provine, (*Windsor Hotel Guest*), asked if patrons had fifteen days to remain and then leave. Has lost her home and needs help.

Crance, (*Spoke on behalf of Windsor Hotel*), spoke out against the Ordinance originally. Has worked with the Township to address concerns. The individuals residing at the hotel are from Social Services and are from marginalized communities. Thirty days is not enough time to find housing, let alone to continue improving the hotel.

Elise Piniero, (*Windsor Hotel Guest*), agrees with others who have spoken. All have found themselves in a unique situation and have made a point of coming this evening to express how staying at the hotel has helped. Questioned why this program is being terminated. Ms. Piniero noted she has no family and needs the resources. There are additional hardships during the holidays when things are generally closed and harder to access.

Khayr Muhammad, (*Windsor Hotel Guest*), stated that the staff at the Windsor Hotel is excellent and has seen people leave better. Fifteen days is unreasonable, and he is so close to getting his own place. He requests the Township give people more time.

Giselle Viellous, (*Windsor Hotel Guest*), attending the Township meeting on behalf of the staff at Windsor Hotel. Requests that the guests be given more than fifteen days as they need more time to get a new home.

Demansky, 33 Woodside Avenue, spoke to Mr. Crance prior to the establishment of the Ordinance. The neighborhood is now safer and hopes it remains as is.

Mayor Mironov advised those in attendance that the Ordinance was a result of months of issues with the property. East Windsor Township Officials met with the owners and could not get cooperation, so an Ordinance was pursued. Mayor Mironov credited Mr. Crance for progress but noted that there are still outstanding issues. These facilities are not designed for long term or families. The Township has spoken to the County government about how to offer better resources for long term support. Mayor Mironov noted that there were some incorrect things that were stated this evening during the Public Hearing on this Ordinance. Tonight's Ordinance allows for more time than what was currently being stated during the Public Hearing.

Mayor Mironov declared the public hearing closed.

It was MOVED by Russell, SECONDED by Katawick to adopt Ordinance 2024-11 and authorize publication as required by law.

ROLL CALL:Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Ordinance 2024-11 was adopted and publication authorized as required by law.

**ORDINANCE – INTRODUCTION:**

**Ordinance 2024-12**                      An Ordinance of the Township of East Windsor, New Jersey, to Establish Salaries and Wages for Teamsters Local 469 Union for Fiscal Years 2024, 2025, 2026 and 2027

**ORDINANCE 2024 -12  
TOWNSHIP OF EAST WINDSOR  
COUNTY OF MERCER**

**AN ORDINANCE OF THE TOWNSHIP OF  
EAST WINDSOR, NEW JERSEY, TO  
ESTABLISH SALARIES AND WAGES FOR  
THE TEAMSTERS LOCAL 469 UNION  
FOR FISCAL 2024, FISCAL 2025, FISCAL 2026 AND FISCAL 2027**

**BE IT ORDAINED AND ENACTED** by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that employees of the Township in the Teamsters Local 469 Union shall be paid the following salaries and wages during years 2024, 2025, 2026 and 2027 as itemized in Section 1. Schedule of Salaries and until a successor Ordinance is adopted.

**SECTION 1. SCHEDULE OF SALARIES**

**YEAR 2024**

<u>Grade</u>	40 – Hour Week	
	<u>Minimum</u>	<u>Maximum</u>
4	\$42,608.04	\$54,922.00
5	\$46,879.84	\$62,259.00
6	\$51,560.72	\$70,531.00
7	\$56,724.02	\$77,589.00
8	\$62,391.49	\$82,932.00

**YEAR 2025**

40 – Hour Week

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
4	\$42,608.04	\$56,569.66
5	\$46,879.84	\$64,126.77
6	\$51,560.72	\$72,646.93
7	\$56,724.02	\$79,916.67
8	\$62,391.49	\$85,419.96

**YEAR 2026**

<u>Grade</u>	<u>40 – Hour Week Minimum</u>	<u>Maximum</u>
4	\$42,608.04	\$58,266.75
5	\$46,879.84	\$66,050.57
6	\$51,560.72	\$74,826.34
7	\$56,724.02	\$82,314.17
8	\$62,391.49	\$87,982.56

**YEAR 2027**

<u>Grade</u>	<u>40 – Hour Week Minimum</u>	<u>Maximum</u>
4	\$42,608.04	\$60,014.75
5	\$46,879.84	\$68,032.09
6	\$51,560.72	\$77,071.13
7	\$56,724.02	\$84,783.60
8	\$62,391.49	\$90,622.04

The above salaries reflect 469 members received a three (3.0%) percent increase in salary for the calendar year 2024, a three (3.0%) percent increase for calendar year 2025, a three (3.0%) percent increase for calendar year 2026 and a three (3.0%) percent increase in calendar year 2027.

## **SECTION 2. CLASSIFICATION OF POSITIONS**

Grade 4	Custodian/Municipal Building; Custodian/Police Headquarters
Grade 5	Heavy Laborer; General Maintenance Worker
Grade 6	Laborer/Driver; Mechanic
Grade 7	Senior Mechanic; Equipment Operator 1
Grade 8	Equipment Operator 2

## **SECTION 3. LONGEVITY**

Longevity pay will apply to all employees after completion of five (5) consecutive years from date of first employment or prior public service. Longevity pay will be paid as a lump sum in the first pay in November of each year on a pro-rated basis from the anniversary date to the date of payment according to the following schedule:

<u>Service Time Completed</u>	<u>Longevity Pay</u>			
	<u>Year 2024</u>	<u>Year 2025</u>	<u>Year 2026</u>	<u>Year 2027</u>
5 – 9 Years	\$ 778	\$ 778	\$ 778	\$ 778
9 Years + 1 month to 14 Years	\$1,407	\$1,407	\$1,407	\$1,407
14 Years + 1 month to 19 Years	\$2,038	\$2,038	\$2,038	\$2,038
19 Years + 1 month and over	\$2,548	\$2,548	\$2,548	\$2,548

Employees hired on or after September 1, 2014 shall not be eligible for longevity benefit payments.

## **SECTION 4. GENERAL**

Employees shall be compensated according to the 40 – hour work week.

## **SECTION 5.**

All Ordinances and Resolutions inconsistent with this Ordinance are hereby repealed.

## **SECTION 6.**

Except as otherwise provided, rates of compensation provided herein are in effect retroactive to January 1, 2024.

## **SECTION 7.**



This Ordinance shall become effective twenty (20) days after final passage and publication according to law and shall remain in effect until amended or suspended.

It was MOVED by Lippman, SECONDED by Whittington to approve Ordinance 2024-12 on introduction and authorize publication as required by law and set public hearing for January 14, 2025.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Ordinance 2024-12 was approved on introduction and public hearing set for January 14, 2025.

## **RESOLUTIONS:**

**Resolution R2024-154**      Action on Repair of Elevator Door in Municipal Building

### **RESOLUTION R2024-154**

#### **EAST WINDSOR TOWNSHIP**

#### **MERCER COUNTY**

**WHEREAS**, there is a need to enter into an agreement for maintenance services of elevators in the Municipal Building and the Police/Court building; and

**WHEREAS**, two written proposals for these services were received, and the most cost-effective quote was provided by The Elevator Company through State Contract No. T-2946, which is valid through February 28, 2025; and

**WHEREAS**, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A 40A:11-12 of the Local Public Contracts Law; and

**WHEREAS**, the maximum amount of the contract is \$1,868.00, and funds are available in Capital Account No. C-04-55-980-927-400 entitled Ordinance 2022-08 “General Building Repairs” as evidenced by the Chief Financial Officer’s Certification No. C2024-026.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to The Elevator Company, 5 South Shore Road, Marmora, NJ, 08223 for the maintenance services of the elevators in the Municipal Building and Police/Court building, for a total amount not to exceed \$1,868.00, for a term of December 3, 2024 through February 28, 2025, in accordance with the attached quote.

It was MOVED by Daniels, SECONDED by Russell to approve Resolution R2024-154.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-154 was approved.

**Resolution R2024-155**      Approving Actions on Greenbrook Drive and Connecting Streets  
Roadway Project for Project Payments and Closeout

**RESOLUTION R2024-155**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, on March 26, 2024, by Resolution R2024-051, the Township Council awarded a contract to JADS Construction Co. of New Jersey in the amount of \$759,910.02 for the Improvements to Greenbrook Drive and Connecting Streets project; and

**WHEREAS**, to date, the Township has paid \$661,895.09 of the contract amount to JADS Construction Co. of New Jersey; and

**WHEREAS**, the Township Engineer, T&M Associates, has recommended Mayor and Council authorize the attached Change Order #1, dated May 31, 2024, resulting in a net reduction of the total project cost by \$7,211.00, from \$759,910.02 to \$752,699.02; and

**WHEREAS**, T&M Associates also has recommended Mayor and Council authorize the attached Change Order #2, dated September 26, 2024, resulting in a net reduction of the total project cost by \$67,295.87, from \$752,699.02 to \$685,403.15; and

**WHEREAS**, T&M Associates also is recommending approval of the final payment in the amount of \$23,508.06, identified as Payment #4, thereby releasing the retainage, and conditioned upon the receipt of the two-year maintenance bond; and

**WHEREAS**, T&M Associates also is recommending the release of Performance Bond No. B1307450, issued by Selective Insurance Company of America, as the contractor has provided a two-year maintenance bond, which has been reviewed and approved by the Township Attorney; and

**WHEREAS**, the maximum amount of \$23,508.06 and sufficient funds are available in Capital Fund Account C-04-55-980-928-893 entitled Ordinance 2023-11 “NJDOT – Greenbrook Drive,” as evidenced by the Chief Finance Officer’s Certification No. C2024-027.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the

Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Change Order #1 (attached) hereby is approved for a reduction in total project cost in the amount of \$7,211.00, from \$759,910.02 to \$752,699.02.
2. Change Order #2 (attached) hereby is approved for a reduction in total project cost in the amount of \$67,295.87, from \$752,699.02 to \$685,403.15.
3. The Mayor and Municipal Clerk are hereby authorized to execute and submit the New Jersey Department of Transportation Change Order form (attached) in accordance with NJDOT grant requirements.
4. Performance Bond No. B1307450, issued by Selective Insurance Company of America, and the remaining contract award balance representing the retainage amount Payment Application No. 4 \$23,508.06 hereby is released to JADS Construction Co. of New Jersey, upon receipt of the maintenance bond, the original of which has been filed with the Municipal Clerk's Office and reviewed and approved by the Township Attorney.

It was MOVED by Zoller, SECONDED by Katawick to approve Resolution R2024-155 with changes.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-155 was approved with changes.

**Resolution R2024-156**      Action on Award of Contract for Professional Engineering  
Services for Stormwater Outfall Pipe Mapping Services

**RESOLUTION R2024-156**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there exists a need for Professional Engineering Services for Stormwater Outfall Pipe Mapping Services; and

**WHEREAS**, on August 24, 2024, the Township solicited and posted a request for proposals notice and on September 26, 2024, received nine proposals for Engineering Services for this project; and

**WHEREAS**, the proposal from Van Cleef Engineering is responsive; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, the Township Council has reviewed the Director of Community Development’s recommendation; and

**WHEREAS**, the maximum amount of the contract is \$25,000.00 and funds are available in Grant Account No. G-02-40-950-955-299 entitled “2023 NJDEP Storm Water Grant” as evidenced by the Chief Financial Officer’s Certification No. G2024-010.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement between the Township of East Windsor and Van Cleef Engineering, 3 Paragon Way, Suite 600, Freehold, NJ 07728, to provide for Professional Engineering Services for Stormwater Outfall Pipe Mapping Services, in an amount not to exceed \$25,000.00, is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law, and also in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Zoller, SECONDED by Whittington to approve Resolution R2024-156.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-156 was approved.

**Resolution R2024-157**      Approval of Letter of Agreement with Mercer County for Grant Funding for the East Windsor Alliance for the Prevention of Substance Abuse for FY2025 (July 1, 2024 through June 30, 2025)

**RESOLUTION R2024-157**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, the East Windsor Municipal Alliance for the Prevention of Substance Abuse has been awarded a grant by the Mercer County Department of Human Services, Division of Drug and Alcohol, for FY25 (July 1, 2024 through June 30, 2025) in the amount of \$28,424.00; and

**WHEREAS**, in order to obtain such grant, it is necessary that the Mayor and Township Council approve the Letter of Agreement with the County of Mercer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached “Municipal Alliance Governor’s Council on Alcoholism and Drug Abuse (GCADA) Letter of Agreement” for the East Windsor Municipal Alliance Program, for FY2025, for the term of July 1, 2024 through June 30, 2025, in the amount of \$28,424.00, is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. The East Windsor Municipal Alliance for the Prevention of Substance Abuse and the Township of East Windsor agree to perform services described in the program specifications in the manner and upon the terms specified and to complete and file the required programmatic reports.

It was MOVED by Daniels, SECONDED by Lippman to approve Resolution R2024-157.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-157 was approved.

**Resolution R2024-158**

Approval of Contract for Professional Planner Services with  
Burgis Associates

**RESOLUTION R2024-158**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there exists a need for the services of an Engineering Consultant, for the term of January 1, 2023 through December 31, 2023, for the Township; and

**WHEREAS**, the Township posted/solicited proposals on October 11, 2022 and received five proposals for Township Engineering Services by the receipt date of November 11, 2022; and

**WHEREAS**, the cost proposal received from T&M Associates, Inc. was most responsive based on the expertise, knowledge and history of professional engineering services previously provided to East Windsor Township; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services”, pursuant to N.J.S.A. 40A:11-5(1) (a) (i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, funds are available in various Escrow Accounts and various Trust Accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement for Engineering Consulting Services with T&M Associates, 200 Century Parkway, Suite B, Mount Laurel, NJ 08054, is hereby approved for a term of January 1, 2023 to December 31, 2023.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Katawick, SECONDED by Zoller to approve Resolution R2024-158.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-158 was approved.

**Resolution R2024-159**

Approval of Contract for Professional Engineering Services with  
T&M Associates

**RESOLUTION R2024-159**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there exists a need for the services of an Engineering Consultant, for the term of January 1, 2025 through December 31, 2025, for the Township; and

**WHEREAS**, the Township posted/solicited proposals on September 23, 2024 and received one proposal for Township Engineering Services by the receipt date of October 24, 2024; and

**WHEREAS**, the cost proposal received from T&M Associates, Inc. was responsive based on the expertise, knowledge and history of professional engineering services previously provided to East Windsor Township; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services”, pursuant to N.J.S.A. 40A:11-5(1) (a) (i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, funds are available in various Escrow Accounts and various Trust Accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement for Engineering Consulting Services with T&M Associates, 200 Century Parkway, Suite B, Mount Laurel, NJ 08054, is hereby approved for a term of January 1, 2025 to December 31, 2025.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Lippman, SECONDED by Russell to approve Resolution R2024-159.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-159 was approved.

**Resolution R2024-160**

Approval of Contract for Landscape Architectural Services with  
Daniel Dobromilsky & Associates

**RESOLUTION R2024-160**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there exists a need for the services of a Landscape Architect, for the term of January 1, 2024 through December 31, 2024, for the Township; and

**WHEREAS**, the Township posted/solicited proposals on October 7, 2024 and received one proposal for Landscape Architect by the receipt date of November 7, 2024; and

**WHEREAS**, the proposal received from Daniel Dobromilsky & Associates was responsive; and



**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, funds are available in various Escrow Accounts and various Trust Accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement for Landscape Architect Services with Daniel Dobromilsky & Associates, 177A Rossmoor Drive, Monroe Township, New Jersey 08831, is hereby approved for a term of January 1, 2025 to December 31, 2025.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Zoller, SECONDED by Katawick to approve Resolution R2024-160.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-160 was approved.

**Resolution R2024-161**      Approval of Contract for Bond Counsel Services with  
McManimon, Scotland, & Baumann

**RESOLUTION R2024-161**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there exists a need for specialized legal services in connection with the authorization and issuance of bonds and notes for the Township, including the review of such procedures as the rendering of legal opinions acceptable to the financial community, for the term of January 1, 2024 through December 31, 2024; and

**WHEREAS**, the Township posted/solicited proposals on September 30, 2024 and received one proposal for Township Bond Counsel Services by the receipt date of October 31, 2024; and

**WHEREAS**, the proposal received from McManimon, Scotland and Baumann is responsive; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for "Professional Services" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, the Township Council has reviewed the Township Manager's recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

5. The attached Agreement for Bond Counsel Services with McManimon, Scotland and Baumann, 75 Livingston Avenue, Roseland, New Jersey, 07068, is hereby approved for a term of January 1, 2025 to December 31, 2025.
6. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
7. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the Contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

8. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Daniels, SECONDED by Whittington to approve Resolution R2024-161.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-161 was approved.

**Resolution R2024-162**      Approval of Contract for Special Tax Counsel Services with  
Inglesino Taylor

**RESOLUTION R2024-162**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there exists a need for Legal Services for Special Tax Counsel, for the term of January 1, 2025 through December 31, 2025, for the Township; and

**WHEREAS**, the Township posted/solicited proposals on September 30, 2024 and received one proposal for Special Tax Counsel by the receipt date of October 30, 2024; and

**WHEREAS**, the proposal received from James L. Esposito of Ingelsino Webster Wyciskala Taylor LLC is responsive; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, the Township Council has reviewed the recommendation of the Township Manager; and

**WHEREAS**, the maximum amount of the contract is \$15,000.00 and funds are available in the Current Fund Account No. 5-01-20-155-105-249 entitled “Legal Services-Licensed Professional”, contingent upon the adoption of the 2025 Municipal Budget as evidenced by the Chief Financial Officer’s Certification No. B2024-023.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement between the Township of East Windsor and James L. Esposito, 600 Parsippany Road, Suite 204, Parsippany NJ 07054, for a term of January 1, 2025 through December 31, 2025 is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Lippman, SECONDED by Zoller to approve Resolution R2024-162.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-162 was approved.

**Resolution R2024-163**

Approval of Agreement for Animal Care and Sheltering Services with SAVE, A Friend to Homeless Animals

**RESOLUTION R2024-163**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there is a need for Animal Care and Sheltering Services for the Township Animal Control Unit; and

**WHEREAS**, pursuant to N.J.S.A. 4:19-15.16, East Windsor's Animal Control Officer authorizes the handling and suitable shelter of stray cats and dogs within the Township; and

**WHEREAS**, “SAVE, A Friend to Homeless Animals” (SAVE), a non-profit corporation of the State of New Jersey will provide 24/7 animal care, shelter and adoption services for stray cats and dogs on a per-animal daily fee of \$35.00; and

**WHEREAS**, the Township Council has reviewed the Administrative Commander’s recommendation; and

**WHEREAS**, the maximum amount of the contract is \$10,000 and funds will be available in the Dog License Trust Account No. D-12-56-852-852 entitled “Dog Fund Expenses,”, contingent upon budgeting additional funds in Animal Control interlocal, as evidenced by the Chief Financial Officer’s Certification No. T2024-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey as follows:

1. The attached Agreement with “SAVE, A Friend to Homeless Animals”, 1010 Route 601, Skillman, NJ 08558, for a two-year term from January 1, 2025 to December 31, 2026 to provide 24/7 animal care, shelter and adoption services for stray cats and dogs on a per-animal daily fee of \$40.00, in an amount not to exceed \$10,000, is hereby approved.
2. The Mayor is hereby authorized and directed to execute the attached Agreement.

It was MOVED by Zoller, SECONDED by Russell to approve Resolution R2024-163.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-163 was approved.

**Resolution R2024-164**

Action on Contract for Computer and Network Maintenance  
Services for Municipal Offices

**RESOLUTION R2024-164**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, there is a need for computer and network maintenance services for the East Windsor Township Municipal Building, Senior Center, Police/Court building and the Public Works garage building; and

**WHEREAS**, the Township solicited proposals on September 19, 2024 and received one proposal for computer and network maintenance services by the receipt date of October 17, 2024; and

**WHEREAS**, the proposal provided by All Covered was responsive; and

**WHEREAS**, the Township Council has reviewed the Township Manager's recommendations on this purchase; and

**WHEREAS**, the maximum amount of the contract is \$94,096.00, based on an annual contract fee of \$47,048.00, and funds are available in Account No. 4-01-20-140-140-245 entitled "Data Processing" in the amount of \$94,096.00, as evidenced by the Chief Financial Officer's Certification No. B2024-022.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement for computer and network maintenance services between East Windsor Township and All Covered is hereby approved for a term of October 18, 2024 through October 17, 2026.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with All Covered, for computer and network maintenance services, for a total amount not to exceed \$94,096.00 all in accordance with the attached proposal.
3. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a)(ii) of the Local Public Contracts Law because the contract service is of a specialized and qualitative nature and as such has been determined to be an extraordinary unspecifiable service.
5. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Russell, SECONDED by Daniels to approve Resolution R2024-164.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-164 was approved.

**Resolution R2024-165**      Action on Request for Release of Maintenance Guarantee by One Mile Storage, LLC for One Mile Storage

**RESOLUTION R2024-165**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, pursuant to N.J.S.A. 40:55D-53 of the Municipal Land Use Law, Michael McCloskey, Partner of One Mile Storage, LLC requested by letter dated August 23, 2024, a release of the maintenance guarantees being held by the Township for One Mile Storage, LLC located at 117 One Mile Road; and

**WHEREAS**, Maintenance Bond No. S314760 was issued by NGM Insurance Company in the amount of \$53,910.81, a copy of which is on file with the Municipal Clerk's Office; and

**WHEREAS**, the Township Engineer has inspected the site work for One Mile Storage, LLC located at 117 One Mile Road and filed a written report with the Township Council dated November 8, 2024, which is attached hereto and made a part of this Resolution; and

**WHEREAS**, the Director of Finance has certified that all required charges and fees have been paid and satisfied; and

**WHEREAS**, the Township Council has reviewed the report and recommendations of the Township Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Council agrees to release Maintenance Bond No. S314760 issued by NGM Insurance Company in the amount of \$53,910.81.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution and a copy of the Township Engineer's report to Michael McCloskey, One Mile Storage, LLC.

It was MOVED by Daniels, SECONDED by Whittington to approve Resolution R2024-165.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-165 was approved.

**Resolution R2024-166**      Approval of Lease Renewal with Integrity AG, LLC for Farmland  
on One Mile Road, B6.06, L2

**RESOLUTION R2024-166**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, by Resolution R2019-196, adopted on December 17, 2019, the Mayor and Township Council authorized a lease for the term of January 1, 2020 through December 31, 2024, with the option to renew for an additional five year term, for the farming of Township-owned land located on One Mile Road, specifically approximately 18 farmable acres of the 23.912 acre property designated as Block 6.06, Lot 2, with Integrity AG, LLC; and

**WHEREAS**, Integrity AG, LLC has indicated their desire to exercise their option to renew the lease for an additional five year term, from January 1, 2025 through December 31, 2029, under the same terms and conditions; and

**WHEREAS**, the Township Council has reviewed the recommendations made by the Executive Assistant to the Manager on this renewal.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The lease for farming of Township-owned land located on One Mile Road, specifically approximately 18 farmable acres of the 23.912 acre property designated as Block 6.06, Lot 2, is hereby renewed with Integrity AG, LLC, 222 Chamberlin Ave, Hightstown, NJ 08520, for an additional five (5) year period, from January 1, 2025 through December 31, 2029.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached renewal of lease for a term of January 1, 2025 through December 31, 2029.
3. The Municipal Clerk is hereby authorized and directed to forward a copy of the Resolution to Integrity AG, LLC.

It was MOVED by Zoller, SECONDED by Lippman to approve Resolution R2024-166 with changes.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-166 was approved with changes.



**Resolution R2024-167** Authorizing Cancellation of 2024 Budget Appropriations

**RESOLUTION R2024-167**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, N.J.S.A 40A:4-60 provides that any unexpended balances of appropriations may be cancelled prior to the end of the fiscal year; and

**WHEREAS**, it is necessary that Current Fund budget appropriation balances which remain unexpended be formally cancelled so that the unexpended balances may be credited to fund balance.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the attached listed unexpended balances of the Current Fund be cancelled.

Tax Collector S&W	\$35,000.00
Police Training – Training and Tuition	\$45,000.00
<b>Total</b>	<b>\$80,000.00</b>

It was MOVED by Whittington, SECONDED by Russell to approve Resolution R2024-167.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-167 was approved.

**Resolution R2024-168** Authorizing Transfers Among the 2024 Budget Appropriations

**RESOLUTION R2024-168**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last two months of any fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore, and

where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey,

no less than two-thirds of the full majority concurring, that the Chief Financial Officer is hereby authorized to make transfers among the 2024 municipal budget appropriation reserves in accordance with the following:

<b>CURRENT FUND</b>	<b>FROM</b>	<b>TO</b>
Police Buildings & Grounds –	\$7,000.00	
Full Time Salaries		
Police S/W – Fulltime	\$13,000.00	
Police S/W – Fulltime	\$7,000.00	
Tax Collector S/W – Fulltime	\$4,500.00	
Code Enforcement S/W – Fulltime	\$5,000.00	
Police Building & Grounds – Other Contractual Svcs.		\$7,000.00
Animal Control Fulltime Salaries		\$13,000.00
Animal Control Interlocal Misc		\$7,000.00
Tax Assessment Salaries and Wages		\$4,500.00
Fire Prevention Bureau S/W Fulltime		\$5,000.00
<b>Total Current Fund</b>	<b>\$36,500.00</b>	<b>\$36,500.00</b>

It was MOVED by Katawick, SECONDED by Zoller to approve Resolution R2024-168.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-168 was approved.

**Resolution R2024-169**      Reaffirming Opposition to West Windsor Approved Trucking Warehouse on County Route 571 and Calling on West Windsor Officials and Mercer County and State Officials to take Action to Stop and Redirect this Adverse Project

**RESOLUTION R2024-169**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, West Windsor Township officials approved the construction of a 326,000 square foot warehouse with 60 truck bays on property located at 399 Princeton-Hightstown Road, which shares a border with East Windsor Township; and

**WHEREAS**, extensive issues have been raised about the stormwater design and flooding, extensive tractor trailer traffic at all hours, zoning and adverse environmental impacts that would be caused by this development; and

**WHEREAS**, this ill-advised project, which is in the midst of highly travelled Route 571, will have dramatic impacts on East Windsor Township, surrounding municipalities, and the entire region; and

**WHEREAS**, East Windsor Township officials, after have spoken directly with West Windsor Township officials, the Mercer County Planning Board, and residents from both communities regarding this project, have found large numbers of residents and local community groups that also are in opposition to this project and the detrimental effects it will have on the area; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. East Windsor Township strongly opposes construction of the West Windsor Township approved 326,000 warehouse located at 399 Princeton-Hightstown Road and urges West Windsor officials to work with neighboring municipalities in a collective effort to lessen the impact of this development.
2. A copy of this Resolution shall be forwarded to West Windsor Township Mayor and Council.

It was MOVED by Russell, SECONDED by Lippman to approve Resolution R2024-169.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-169 was approved.

**Resolution R2024-170**      Establishing Date, Time and Place for East Windsor Township  
2025 Reorganization Meeting

**RESOLUTION R2024-170**

**EAST WINDSOR TOWNSHIP**

**MERCER COUNTY**

**WHEREAS**, Section 2-2.2 of the Administrative Code of the Township of East Windsor directs that the members of the Township Council will assemble at a place designated in December of each year by Resolution of the governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that the annual reorganizational meeting for the year 2025 shall be held on Tuesday, January 14, 2025 at 5:30 P.M. at the East Windsor Municipal Building, located at 16 Lanning Boulevard.

It was MOVED by Russell, SECONDED by Whittington to approve Resolution R2024-170.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2024-170 was approved.

**APPLICATIONS:**

There were no applications.

**REPORTS BY COUNCIL AND STAFF**

Council Member Zoller noted that the Environmental Commission met on November 20, 2024. Applying for a \$5,000.00 New Jersey Department of Environmental Protection grant for a Community Forestry Management Plan. Working on End of Year report. The Green Team met on November 19, 2024, for a Sustainable Jersey Certification luncheon.

Council Member Whittington noted that the East Windsor Recreation Department is hosting a 2024 Holiday Home Decorating Contest. All East Windsor residents are welcome to register and compete. All homes will be judged December 11-18, 2024. More details regarding the contest can be found on the recreation webpage. Adult pick-up basketball games will start on Wednesdays from January 8-June 11, 2025, at the Walter C. Black Elementary School. The cost is \$50.00 per player and pre-registration is required. Call 609-443-4000 ext. 414.

Council Member Katawick noted that the Commission on Aging met on November 21, 2024. Would like to purchase a computer desk on wheels for the senior center. Mayor Mironov questioned exercise ball expenses on page 19 of the bill list from the Commission on Aging budget.

The Commission on Aging is not to purchase/underwrite Senior Center expenses as it's not an appropriate expenditure.

**CORRESPONDENCE:**

Mayor Mironov stated she would review correspondence during Matters by Council.

**APPOINTMENTS:**

There were no appointments.

**APPROVAL OF BILLS:**

Mayor Mironov stated a 2023 Current Bill list, 2024 Current Bill list, a Capital Bill List and other miscellaneous bill lists, and trust accounts were provided.

Council Member Zoller asked the Township Manager to check all invoices from the Current 2024 Bills List, page 19, to the AM Farm Market for accuracy. Descriptions and amounts are not consistent. Mayor Mironov asked if this was for Anker Park and if the mulch can be charged to the grant.

Mayor Mironov raised an objection on the Current 2024 Bills List, page 19 using the Commission on Aging budget funds to purchase equipment for the Senior Center. It should not happen again as this is not appropriate.

Council Member Zoller questioned an invoice from the Home Depot on the Current 2024 Bills List, Page 19, in the amount of \$1,523.26 as it seemed high.

Mayor Mironov asked if the NJ Transit invoices on the Grants Bill List are creating another interfund.

Mayor Mironov asked that an invoice for Karen Rogers on the Grants Bill List be pulled for nurses. There was an understanding that no expenditure was to be made until full accounting was requested.

It was MOVED by Zoller, SECONDED by Whittington to approve the various Bills lists with the requested holds and clarifications.

ROLL CALL: Ayes – Daniels, Katawick, Lippman, Russell, Whittington, Zoller, Mironov

Nays – None

There being seven (7) ayes and no (0) nays, the various Bills lists were approved with the requested holds and clarifications.

**MATTERS BY COUNCIL:**

Mayor Mironov received a memo from the Department of Public Works regarding the purchase of a generator and asked if there is an immediate need for one.

Mayor Mironov noted that she is still waiting for information on garbage trucks as a condition of Resolution R2024-150 and Resolution R2024-151.

Mayor Mironov inquired about the Princeton Junction Shuttle and asked how does the Township track ridership and is the shuttle schedule compatible with the train schedule? Bus stop signs need to be erected.

Mayor Mironov asked if there are any outstanding contributions/requirements pertaining to the Comcast Ordinance?

Mayor Mironov noted that she received an inquiry from The Watershed Institute asking if the Township would be interested in participating in their spring Stream Cleanup events in 2025. Four dates were offered and the Township selected Saturday, April 26, 2025, from 9 AM to 11 AM. More information to follow.

Mayor Mironov requested accounting of the Recreation Trust for this month.

Mayor Mironov asked that Township Manager, Joy Tozzi check to make sure that everyone completed their stormwater training.

**DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. Stockton Street Curbs and Sidewalks Joint Project with Hightstown Borough  
**Resolution R2024-131** Authorizing Payment #2 for Joint East Windsor  
Hightstown Stockton Street Sidewalk and Curb Project to  
Seacoast Construction, Inc.

The Resolution was carried to the next Council meeting.

2. Bond Anticipation Notes Sale Accounting of Funds
  - a. Fund Balance
  - b. Other Accounts

Council received a memo from the Chief Financial Officer, Scott Frueh. The Township Council had no questions.

3. New Jersey Department of Health Grant – Proposed Expenditures

Council received a memo from Assistant Township Manager, Omar Buckingham as a follow up to the Mayor and Council's questions regarding the status of and the options available under the Township's Sustainable Local Public Health Infrastructure (SLPHI) 2024 grant. Council reviewed the memo and questioned the following:

- 1.) The Township already has Zoom accounts, why would an additional account be needed?
- 2.) Why is a CANVA Pro Account needed?
- 3.) Spending \$1,519.00 on a fax machine seems excessive.
- 4.) The Township has a full-time nurse. Not agreeable to a part-time nurse unless required.  
Who is the part-time nurse? Need a lot more details on this matter.
- 5.) What will support the 2025 and 2026 budgets?

4. East Windsor Grants Full Accounting of Receipts and Outstanding Balances Update

Need an update for the End of Year New Jersey Department of Transportation grant balances.

5. New Jersey Transit Agreements and Grant Funding Status

**Resolution R2024-XXX**

Approving Operating Assistance Agreement between  
New Jersey Transit Corporation and East Windsor  
Township for the Community Bus and Princeton Junction  
Shuttle for FY2024-2025 Grant Year

The Resolution was carried to the next Council meeting.

6. New Jersey Department of Transportation FY2025 Grant Programs

The deadline to apply for the FY2025 New Jersey Department of Transportation grant program is January 8, 2025. The Township will be resubmitting another grant for Rocky Brook Road and Millstone Drive since no grant was awarded for these two projects this year. Since the Township applies for two applications per year, other road options are being sought and considered as per the memo received by Council from Peter Genthe, Director of Public Works. The last two streets in Cranbury Manor are being considered as one grant option and other Township roads to look at and consider are: One Mile Road South, Evergreen Drive, Cypress Court, Cherrybrook Lane, Wickham Lane, Scott Road, etc. It was recommended that the DPW should look at the curved area near the intersection of Milford Road and Etra Road. Staff should also prepare possible sidewalk applications for residential complexes like St. James, Garden View Terrace, etc,

7. 2025 Township Independence Day Celebration

Council has determined that the 2025 Township Independence Day Celebration will be held on Saturday, July 5, 2025 and the rain date will be Saturday, July 12, 2025.

8. Vacant and Abandoned Properties List and Process

Mayor Mironov requested this item be listed on the next meeting agenda. She is looking for an update.

9. Township Park and Recreation Improvements

The subcommittee is reviewing play equipment proposals for Wiltshire and Woods Road Parks. Want to purchase a Senior Center pavilion through a State contract. Update on basketball and pickleball courts in Westfield Road Park was made.

10. East Windsor Open Space, Inc.

Mayor Mironov advised that a plan is needed.

11. Plastic Film Recycling Programs

Mayor Mironov requested this item be listed on the next meeting agenda.

**MATTERS BY PUBLIC:**

Webber, 9 Oxford Drive, cars speed by Sheffield Road and there are not enough speed limit signs on Oxford Drive.

Pollins, 3 Lexington Court, the Township needs to examine the lights in Sheffield Manor. There are three lights out on the corner.

**ADJOURNMENT:**

Next Meeting: December 17, 2024

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Allison Quigley

Municipal Clerk

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Janice S. Mironov

Mayor